

# PAPER & PAPER PRODUCT RECYCLING

## POSSIBLE AREAS OF CONCERN

Paper and paper products contaminated with food or hazardous material residue cannot be recycled and should be disposed of in garbage containers. Paper items that are not recycled are laminated paper, carbon paper and non-plain fax paper.

## CHARACTERIZATION

Fort Campbell's Installation Recycling Policy (see Appendix D) mandates all installation activities, units, tenants, contractors and tenant organizations participate in the recycle programs. Sale of recycled paper supports the MWR programs and activities.

## HANDLING PROCEDURES

**Step 1** Place paper in blue recycle container assigned to your building.

**Step 2** Do not contaminate recycled paper container with trash such as plastic food wrapping, aluminum cans, etc. (Contractor will not service contaminated container).

**Step 3** Large quantities of paper that are in excess of the container may be taken to the **Convenience Center.**



**NOTE:** If unit/activity relocates, leave recycle and trash containers assigned to the building in place. If new location needs containers, see General Information.

**NOTE:** Cross-shredded paper (extremely fine) should be bagged and placed in the trash; there is no other disposal option.

**NOTE:** Cardboard must be broken down and placed in the nearest cardboard dumpster. Do not deposit cardboard in the garbage (trash) dumpster.



**Recycling paper and cardboard on Fort Campbell is mandatory.**

**Cardboard should not be placed in recycle container.**

## GENERAL INFORMATION

If desk side, blue recycle containers or other assistance is needed, contact **Environmental Division Solid Waste/Recycling.**

For issues of dumpster service, contact **DPW Contract Management** Branch.